

CITY OF SEVERY  
REGULAR BUSINESS MEETING

JUNE 2, 2025

7:00 P.M. AT CITY HALL, SEVERY KS

Present: Mayor Donna Wiss, Council members Marc Warren, Lyle Riggs, Ron Robert, Rodger Kraft, Kevin Klepper, Clerk Tessa Riggs, Treasurer Madelyn McClendon, City Attorney William McClendon and Water Superintendent Paul Schmidt

Guests: Ed Cornett and Bryan Hampton

Mayor Wiss called the meeting to order at 7:08 p.m. The pledge of Allegiance was cited and roll called.

Riggs moved to approve the May 2025 minutes. Kraft 2<sup>nd</sup>. Motion passed 4-0.

Councilman Warren joined the meeting at 7:13 p.m.

Robert moved to approve the May 2025 bills. Klepper 2<sup>nd</sup>. Motion passed 5-0.

Kraft moved to approve the May 2025 treasurer's report. Warren 2<sup>nd</sup>. Motion passed 5-0.

Water Superintendent Schmidt noted issues with the water plant over the weekend. There will be a tank cleaning on June 3<sup>rd</sup> depending on the weather. Schmidt reported there have been several burial cremations in the last month and the road grader is ready to be picked up for repair.

Old Business.

City Attorney William McClendon stated that he has been waiting on the county to assist with the history of the old railroad right away on the vacant lots. McClendon reported that the county has now decided they are not willing to help with any of the research, and it will be left to the city to do their own. Clerk Riggs reported that she has a file from years ago pertaining to the railroad right way that she would like McClendon to read before the City moves forward.

Clerk Riggs noted that the month of May has been very exhausting with the new utility billing software. She stated she might need to go to some excel classes for her to do the reports. Treasurer McClendon offered to assist Clerk Riggs.

New Business.

Clerk Riggs mentioned that the Patriot Ball Club was asking for a donation. City Attorney McClendon suggested that if someone is wanting a donation, maybe they should send a representative to request the donation instead of sending a letter.

Clerk Riggs also noted that the City received the 2024 Consumer Confidence Report and there were no violations.

Clerk Riggs reported that it is time to think about budget items for 2026. The only suggestion was to maybe consider switching utility billing software programs if the current one is not going to work.

Clerk Riggs stated that Ron Ellis who is a State of Kansas Representative is sending someone down to Severy on June 4<sup>th</sup> to speak about grants. Clerk Riggs invited the clerks from City of Howard and City of Fall River to attend.

Warren moved to go into an executive session for a total of one hour to consult with the attorney on matters subject to attorney-client privilege and include city clerk at 8:25 p.m. Klepper 2<sup>nd</sup>. Motion passed 5-0.

Regular meeting reconvened at 9:25 p.m. No action was taken.

Klepper moved to adopt the policy and expectation letter drafted by City Attorney McClendon and add it in the city handbook. Warren 2<sup>nd</sup>. Motion passed 5-0.

Warren moved to adjourn the meeting at 9:30 p.m. Robert 2<sup>nd</sup>. Motion passed 5-0.

/s/ Donna Wiss, Mayor

Attest:

/s/ Tessa C. Riggs, City Clerk