

CITY OF SEVERY
REGULAR BUSINESS MEETING
JANUARY 6, 2024
7:00 P.M. AT CITY HALL, SEVERY KS

Present: Ron Robert, Lyle Riggs and Rodger Kraft, Clerk Tessa Riggs, Water Superintendent Paul Schmidt, Treasurer William McClendon

Absent: Mayor Donna Wiss, Councilmembers Marc Warren and Kevin Klepper

Guest: Robin Wunderlich

Councilman Ron Robert called the meeting to order at 7:05 p.m. The Pledge of Allegiance was recited, and roll was called.

Riggs moved to approve the December 2024 minutes. Kraft 2nd. Motion passed 3-0.

Kraft moved to approve the December 2024 bills. Robert 2nd. Motion passed 3-0.

Riggs moved to approve the December 2024 treasurer's report. Kraft 2nd. Motion passed 3-0.

Water Superintendent Paul Schmidt reported roads and ditches are getting repaired. The culvert on West Market St needs ordered. Schmidt will be working on yearly state reports this month. Schmidt reported that Mike Younger with EBH Engineering is waiting on Donnie Younger with SCADA to get approval on parts. The antenna at the water plant will need to be installed. Schmidt would like to send part-time employee Ty Ledford to the spring conference in March. Ledford will be able to get all his hours completed for the water operator's license, but Ledford will have to attend all three days. After the conference, Ledford will take the state exam. Clerk Riggs will need to send a check in to the state for Ledford's exam two weeks prior to the testing. Schmidt noted that the city truck is in the shop getting a new heater core, clock spring and sensors. Independence Overhead Door staff will be out next week to install a door opener and service other doors.

Riggs moved to allow the clerk to purchase a culvert and not to exceed \$10,000, if it does exceed that amount the subject needs to come back to the council. Kraft 2nd. Motion passed 3-0.

Old Business.

Employee Raises were tabled until February's meeting.

New Business.

Council members reviewed an engagement letter and fee arrangement from William McClendon. McClendon agreed to represent the City of Severy in the Attorney's position. McClendon requested \$300 for an initial fee to get started.

Riggs moved to approve the engagement letter and fee arrangement. Kraft 2nd. Motion passed 3-0.

Riggs moved to accept William McClendon's resignation as treasurer and requested his name be removed from the City of Severy's bank accounts and accept Madelyn Lee as the new treasurer and add her to the City of Severy bank accounts. Kraft 2nd. Motion passed 3-0.

Clerk Riggs reported that Code Enforcement Officer John Plonka verbally resigned on December 11, 2024. Riggs noted that an outside source for code compliance had planned to be at the meeting but due to the road conditions, they rescheduled for February's meeting.

Kraft moved to go into an executive session for 15 minutes for non-elected personnel on performance review to include Attorney William McClendon. Riggs 2nd. Motion passed 3-0.

Regular meeting reconvened. No action was taken.

Kraft moved to go into executive session for 10 minutes for non-elected personnel on performance review to include Attorney William McClendon and Water Superintendent Paul Schmidt. Riggs 2nd. Motion passed 3-0.

Regular meeting reconvened. No action was taken.

Riggs moved to go into executive session for 15 minutes to consult with the attorney for the City on matters subject to the attorney-client privilege and include Clerk Riggs. Kraft 2nd. Motion passed 3-0.

Regular meeting reconvened. No action was taken.

Discussion was had on how the City should maintain water plant personnel when new employees complete a water and/or sewer license. Riggs moved to approve a \$3.00 increase once the employee passes a Class II water license and \$2.00 increase once the employee passes a Class I wastewater license. Kraft 2nd. Motion passed 3-0.

A few months ago, the City had railroad properties surveyed they own and obtain sealed bids. Robert moved to proceed on with the project and directed McClendon to gather more information. Riggs 2nd. Motion passed. 3-0.

Riggs noted an exhaust smell coming from the fire department engines through into other parts of the City building. Riggs noted the exhaust should be tied into the existing exhaust system. Schmidt will check into it. Robert stated that if there is already a system in place, try to utilize it.

Riggs moved to adjourn at 8:50 p.m. Kraft 2nd. Motion passed 3-0.

/s/ Donna Wiss, Mayor

Attest:

/s/ Tessa C. Riggs, City Clerk